




AMITYVILLE UNION FREE SCHOOL DISTRICT

**150 Park Ave.
Amityville NY 11701
Human Resources**

(631) 565-6056

FAX 631-691-4108

DATE: February 10, 2022
MEMO TO: All District Personnel and Other Interested Persons
FROM: Dr. Bridgette Waite 
Director of Human Resources

VACANCY

ASSISTANT SUPERINTENDENT FOR FINANCE & OPERATIONS

Effective: July 1, 2022

Amityville UFSD is seeking an experienced and dynamic leader to serve as the Assistant Superintendent for Finance & Operations. The ideal candidate will provide a strategic vision for capital planning, budgeting, financial management, and business operations.

- Effective July 1, 2022
 - NYS SDL/SDA/or SDBL Certification required
 - Experience in Central Office Administration, with a focus on fiscal management.
 - Experience in long range fiscal planning, purchasing, payroll, competitive bidding, contract administration and negotiations, transportation, facilities, capital projects and employee benefits.
 - Experience in Audit Preparation
 - Experience managing the daily operations and supervision of District business office staff.
 - Advanced degree preferred
 - Salary commensurate with experience
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Interested candidates must apply on-line at:
www.olasjobs.org/longisland
by: March 5, 2022

We encourage all ethnically and culturally diverse candidates to apply.

Equal Opportunity Employer

*JKT
2/10/22*